



St Nicolas C of E Academy



Part of the Diocese of Coventry Multi Academy Trust
An exempt charity and a company limited by guarantee, registered in England and Wales No: 8422015
Registered Office: the Benn Education Centre, Garendon Road, Rugby CV21 3LU

Key Skills in Writing

Reception

Form lower case letters correctly and position them on the line.	
Use the Set 1 (some of 2) graphemes to spell words using phonic skills.	
Spell at least 10 tricky words from memory.	
Write simple phrases and sentences that can be read by others.	
Use finger spaces to write sentences	
Begin to use capital letters and full stops when writing more than one sentence	



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Key Skills in Writing Year One

Consistently form lower case letters correctly and position them on the line.	
Say a sentence out loud, count the words on fingers and then read the sentence to check it.	
Use capital letters, finger spaces and full stops to write sentences	
Use words – and, but, so to join ideas	
Use simple adjectives	
Use Set 1 and 2 (some of 3) graphemes to spell words using phonic skills	
Spell most of the Reception and Year One Common Exception words and	
Write a sequence of sentences to write a story or information	



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Key Skills in Writing Year Three

Form letters correctly and join using horizontal and diagonal joins	
Use capital letters, full stops, question marks accurately	
Use conjunctions – when/if/that/because to join clauses	
Use noun phrases	
Use spelling patterns from Phase 5 and Phase 6 in writing	
Spell common exception words from R/Y1 and Y2 correctly and begin to spell words from the 3&4 common exception list.	
Use adverbials of time or place as conjunctions or prepositions	
Use paragraphs to organise writing	



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Key Skills in Writing

Year Four

Form letters correctly and join using horizontal and diagonal joins	
Use capital letters, full stops, question marks accurately	
Use inverted commas to punctuate dialogue	
Use conjunctions – when/if/that/because/although to join clauses	
Use expanded noun phrases	
Use fronted adverbials (when, where, how) punctuated with a comma	
Use paragraphs to organise writing	
Spell common exception words from Reception/Year 1 and Year 2 lists and the Year 3 and 4 list	



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Key Skills in Writing

Year Five

Form letters correctly and join using horizontal and diagonal joins ensuring that they are equidistant joins	
Describe settings and characters and create atmosphere	
Ensure writing is kept in the correct tense throughout the piece	
Use a range of devices to build cohesion – adverbials of time and conjunctions within a piece of writing	
Use commas to clarify and add detail to writing	
Use a range of punctuation “ ...” ! ? ... : ,.....,	
Use dictionaries and thesaurus	
Use paragraphs to organise writing	
Spell common exception words from earlier year groups as well as words from the 5/6 list	